

- **How to set up a**  
**F&I Pro Carpet**  
**Install**



 Store: 6330  
Location: D23 – Flooring / Organization

Store PC Menu

December 20 2012  
Release: 12.02.03RDSEJDSE

public

 HomeDepot Internet

 Price Check

 Special Order Status

 The Weather Channel

associate login

 myApron

 Enhanced Special Services

 Store Systems

 Showroom POS

 Store Lead Entry

 Customer Care

 Credit

 Pro Desk

 Rental

 Millwork / Décor

 Kitchen / Bath

 Office

 Depot Direct

utilities

 Settings

 Calculator

 Sticky Notes

 Wordpad

 My Documents


 Help

Computer Name: HD633026DAC76EC  
IP Address: 10.129.161.100

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- You start by selecting ESVS in the store PC menu next to the MyApron icon.



 **My THD Passport**  
Please Sign In Below

Language English

Please provide sign in credentials below...

You have received this page because the resource you tried to access is password protected. Please supply your user ID and password below. After successful sign in, you will be directed to the resource you originally requested.

Location: ☒ Store:  ☐ Other Location

User ID:

Password:

[Forgot Password](#)

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Then you use your THD associate log in to gain access to the stores ESVS system.







**Special Services**

Version 1.4.7.0

Welcome CHASE AUSTEN  
W PALM BCH #6330  
Dec 20, 2012 12:06 PM

To select a customer from the list, scroll through the list using the arrow keys, highlight the customer record, and press Enter or click the Create Order button. If the customer is not found click the Add Customer button.

**Customer Search**

☒ Phone Search

☐ Name Search

☐ Company Search

☐ Keytag Search

**Customer List**

Name		Phone Number	Address	Email	City, State Zip		
null, null	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
null, null	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
AMERICAN CRAFTSMAN DISPLAY*	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
D22 HOME DEPOT*	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
RADFORD HILL*	<a href="#">Edit/View</a>	(561) 478-0783	OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
THE HOME DEPOT*	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
AURELE, BISSON	<a href="#">Edit/View</a>	(561) 478-0783	168 SHEFFIELD G	NA	WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BAUMGARTER, MARKUS	<a href="#">Edit/View</a>	(561) 478-0783	AUSTRALIANAV		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BERDOFF, HEIDI	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BOOTLEG, ALJOMA	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD	N	WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BOTKIN, ROBERT	<a href="#">Edit/View</a>	(561) 478-0783	1202 BREAKERS BLVD W		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BRANCO, UNKNOWN	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BROMFIELD, ONEAL	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BROWN, CARL	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEE	NA	WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
BUCK, STEVEN	<a href="#">Edit/View</a>	(561) 478-0783	4844 23RD LN N		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CAREY, SUE	<a href="#">Edit/View</a>	(561) 478-0783	10355 SYMPHONY LN		ROYAL PALM BEACH, FL 33	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CASTRON, LUCIO	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CERAMI, LISA	<a href="#">Edit/View</a>	(561) 478-0783	5985 FAIRGREEN RD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CHUCK DESIGN TEST, HOMER	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CLOSE QUOTE CONTEST, CLOSE Q...	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE BLVD.		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CRUZ, DANILO	<a href="#">Edit/View</a>	(561) 478-0783	6800 OKEECHOBEE	na	WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
CUFFE, PATRICK	<a href="#">Edit/View</a>	(561) 478-0783	17563 90TH ST N		LOXAHATCHEE, FL 33470-5	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
DAXON, IRIS*	<a href="#">Edit/View</a>	(561) 478-0783	EXPORT		WEST PALM BEACH, FL 334	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>
DELANEY, JIM	<a href="#">Edit/View</a>	(561) 478-0783	301 S M ST.		LAKE WORTH, FL 33411	<input type="button" value="Create Order"/>	<input type="button" value="View Orders"/>

- Once you've hit create measure you'll be asked to enter a form of search ask the customer for the phone number. If he or she is in the system then click create order next to the customers name line. If not then it will ask you to enter the customers personal info for the measure to go further.







[illegible]

- Once you've done that select "Dep 23-FLOORING"



Measure

Measure

Add Measure to existing Quote

BROWN, CARL  
Phone : (561) 478-0783  
Company : THE HOM...  
SKU / UPC  

Line SKU Description

Order # Rev #  
Follow Up Action:  
Follow Up Date:

Status  
Pre Tax Total : 0.00  
Created by : CWA3704

SKU Look-up | To search for an item enter all available information in the SKU Look-Up fields. SKU type and Department are mandatory fields.

Search Type\* I-Installation

Department\* 23-FLOORING

Class Class

Subclass

Vendor Name Lookup

SKU Description Search

SKU	UM	Description	Unit Retail	Codes	Quantity

D = Discontinued, C = Clearance, U = UPS'able.

Cancel ADD TO ORDER

Continue

Markdowns/Tax  
Print/Fax/Email/Payment

***Once you've selected flooring click the search button to look for the F&I Pro-Carpet install.***



**Special Services**  
Version: 1.4.7.0

Welcome CHASE AUSTIN  
W PALM BCH #6330  
Dec 26, 2012 12:31 PM

Type an install SKU and press Enter or click the Look-Up link to search for a SKU. Action Options will be displayed in the navigation menu as they become available.

**Measure** | **BROWN, CARL** | [Edit/View](#) | Order : | Rev : 0 | Status : | Pre Tax Total : 0.00 | Created by : CWA3704

Phone : (561) 478-0783 | Follow Up Action: | Follow Up Date:

Company : THE HOM... | [Remove Company](#)

SKU / UPC | [Look-Up](#)

SKU Look-up | To search for an item enter all available information in the SKU Look-Up fields. SKU type and Department are mandatory fields.

Search Type\* I-Installation

Department\* 23-FLOORING

Class Class

Subclass

Vendor Name

SKU Description

Lookup Search

	SKU	UM	Description	Unit Retail	Codes	Quantity
<input type="checkbox"/>	0000-706-820	SY	F&I CARPET 12 (SPT)-NAT	0.00		0.00
<input type="checkbox"/>	0000-569-754	SY	CARPET-TRAFFICMASTER COMME	0.00		0.00
<input type="checkbox"/>	0000-629-535	EA	F&I CARPET (PAR MULTI-FAMILY)	0.00		0.00
<input checked="" type="checkbox"/>	0000-554-646	EA	F&I PRO CARPET-NAT	0.00		1.00
<input type="checkbox"/>	0000-436-685	SF	DISASTER RELIEF FLOORING-NAT	0.00		0.00
<input type="checkbox"/>	0000-101-704	EA	SFI CHEMDRY CARPET CLEANING	0.00		0.00

D = Discontinued, C = Clearance, U = UPS'able. No of Records Found: 52

[Cancel](#) [ADD TO ORDER](#)

Continue

Markdowns/Tax  
Print/Fax/Email/Payment

***After that scroll down till you get to “F&I PRO CARPET-NAT” or sku 554-646 and select the line and then click add to order.***



http://st6330.homedepot.com:12040/#StoreNumber=6330&THDUrIdParmType=1&sessionID=hay55hb7-xidzskh - Windows Internet Explorer

**Special Services**  
Version 1.4.7.0

Home Quick Links Help Exit

Welcome CHASE AUSTEN  
W PALM BCH #6330  
Dec 20, 2012 12:32 PM

Enter a trip charge if required. Review the Service Site address with the customer. Update if required and click the forward arrow to proceed to the next tab or click the Save button to add the Measure Service. If needed, click on the Change Tax Rate Action Option in the navigation menu to edit. To add product on the related install order click on the Product for Install tab.

**Measure** ⓘ  
Measure  
Add Notes  
Change Tax Rate  
View Install Specs

**BROWN, CARL** [Edit/View](#)  
Phone : (561) 478-0783  
Company : THE HOM... [Remove Company](#)  
Order : **188267** Rev : **0**  
Fol Up Action: Review quote. Close sale  
Fol Up Date: 12-22-2012 [Edit](#)  
Status : [Quote](#)  
Pre Tax Total : 0.00  
Created by : CWA3704

**M01-Measure** ⓘ Line Status : [Quote](#)

Install Program : 0000-554-646-F&I PRO CARPET-NAT  
Measurer :  
Schedule Date :  
Related Install : 188266101  
Retail : 0.00  
Trip Charge : 0.00

Product For Install Service Site\* Instructions

Contact Name\* : CARL BROWN  
Company :  
Home Number\* : 5614780783  
Work Number\* : 5614780783  
Cell : 5614780783  
Ext :  
Address Line1\* : 6800 OKEE  
Address Line2 :  
City\* : WEST PALM BEACH  
State\* : FL  
County\* : PALM BEACH  
Cross St1 :  
Cross St2 :  
Zip Code\* : 33411  
Tax Rate : 6.000 %

Cancel Save

Markdowns/Tax  
Print/Fax/Email/Payment

- Once you've selected the install you'll have to enter the service site **location** the customers best numbers to reach them at and a name.



**Special Services**

Version 1.4.7.0

Welcome CHASE AUSTEN  
W PALM BCH #6330  
Dec 20, 2012 12:32 PM

Review the quote total with the customer. If the quote is complete, update the status to Ready to Sell by selecting the action option from the navigation menu. Update/change the job description if needed.

**Measure** ⓘ

Measure

Markdowns/Tax

Print/Fax/Email/Payment

▶ Add Notes

▶ Print/Email/Fax Quote

▶ Save and Exit

**BROWN, CARL** [Edit/View](#)

Order : **188267** Rev : **0** Status : **Quote**

Phone : (561) 478-0783 Fol Up Action: Review quote. Close sale Pre Tax Total : 0.00

Company : THE HOM... [Remove Company](#) Fol Up Date: 12-22-2012 [Edit](#) Created by : CWA3704

**Sales** ⓘ

Pre Tax Total :	0.00	Job Description: *	FOR 188266
Tax :	0.00	Minimum Required :	0.00
Order Total :	0.00	Amount Being Paid:	0.00
Paid to Date :	0.00	Payment Terms :	
Balance Due:	0.00		
Instant Vol Savings:	0.00		
Ready To Sell Online:	No ▼		

Coupon Number :  [Add Coupon](#) ⓘ

[Back](#)
[Process Payment](#)
  
[Validate Only](#)

- After that you select save in the pervious screen, and it will bring you to this screen. The customer does NOT have to pay for a measure unlike a residential customer. You will only need to Validate this to start the measure. You do not need a room size or all the measure comp questions